

Danzinskule Education Foundation

Minutes for December 13, 2011

7:30 p.m. – 10:00 p.m.

Minutes of Danzinskule Education Foundation Board Meeting held on December 13, 2011 at 845 N 60 E, American Fork UT 84003

Attendees: Board members Christopher Wettstein, Elaine Grenko, Cheryll Treu, Brady Stevenson, and Suraj Syal.

1. [7:30 p.m.] – Board member Syal called the meeting to order with a welcome. Board member Stevenson offered the opening prayer.
2. [7:35 p.m.] – Chairperson Syal reviewed the June 25, 2011 Board Minutes.

Proposed Action #1: The board unanimously **approved** the June 25, 2011 Board Minutes.

3. [7:40 p.m.] – Board member Stevenson presented the financials for Quarter 3 and Quarter 4. It was noted that during Q3 & Q4 the net income was \$719.25. This income provided \$173.88 distribution for each board member. While Conference & Workshops (C&W) was negative income, Elementary Ballroom and Jr. High Ballroom was positive income. This was due to C&W's seminar bringing in revenue during Quarter 2 and expending during Quarter 3.

Proposed Action #2: The board unanimously **approved** Q3 and Q4 financials.

Proposed Action #3: The board unanimously **approved** quarterly distributions.

4. [7:50 p.m.] – The board discussed changes to the danzinskule bylaws. These changes include new board members during 2011. The suggested board members include Dan Long and Clark Evans. While Dan Long is confirmed, board member Grenko will verify Clark Evans willingness to serve on the danzinskule board of directors.

The board will be volunteers and attend quarterly meetings. The board is responsible for events aligning with the mission statement.

The finances will be contracted out to Shannon Johns.

The taxes will be contracted out to Tax Pros.

Proposed Action #4: The board unanimously **approved** all changes to the current bylaws of danzinskule Education Foundation. Board member Stevenson will prepare a draft version of the bylaws by December 31 for review by the outgoing board for final approval.

Proposed Action #5: The board unanimously approved Dan Long and Clark Evans as new members of the danzinskule Education Foundation board of directors.

Proposed Action #6: The board unanimously **approved** the transition for volunteer board members beginning January 1, 2011.

5. [8:50 p.m.] – Budgets were presented for Elementary Ballroom, but not for Jr. High Ballroom and High School Ballroom. Board member Syal indicated that each budget presented should include total costs of doing business, which include contracted services and compensation. After further discussion, it was determined that each budget should be completed to indicate the total cost of doing business.

Proposed Action #7: Chairperson Syal motioned to have all divisions submit budgets by December 21 for further review and approval. Board member Stevenson seconded the motion. Budgets will be reviewed and approved via e-mail by December 31.

Events held during 2012 will be included in the budget proposals. These will be approved with the e-mail approval for budget approvals.9:

6. [9:30 p.m.] – Chairperson Syal proposed that scheduled board meetings be tabled until the January 2012 board meeting.
7. [10:50 p.m.] – Chairperson Syal motioned to adjourn the board meeting until January 2012. Motioned seconded by Board Member Stevenson.

Action Items:

1. Draft of bylaws prepared by December 31 (Brady Stevenson).
2. Budget proposals submitted to the board by December 21. Approved by December 31.